

POLICY TO MINIMISE THE USE OF DISPOSABLE MATERIALS

1. Objective

The purpose of this policy is to reduce the amount of waste by minimising the use of disposable materials in Burdur Mehmet Akif Ersoy University (MAKU) campuses and supply chain in line with environmental sustainability goals and to encourage environmentally friendly practices.

2. Scope

This policy covers all units, events, and activities of the university, as well as outsourced service providers, supply chains, and contractors. Students, academic and administrative staff, visitors, external service providers (e.g. catering, construction, cleaning companies), and the supply chain (suppliers of equipment, stationery, and building materials) are considered within the scope of this policy.

3. Definitions

- a. **Single Use Materials:** Products that are discarded after a single use (such as plastic cups, plates, forks, spoons, straws, bags, packaging materials).
- b. **Multi-Use Alternatives:** Products made of durable materials that can be used over and over again (such as kitchen utensils made of metal, glass, ceramic or hard plastic).
- c. **Outsourced Services:** Services such as catering, cleaning, construction, maintenance, etc. that are outsourced within the University.
- d. **Supply Chain:** All suppliers, contractors and business partners providing materials and services to the University.

4. Policy Principles

- a. **Restriction of Disposable Materials:** The use of disposable materials will be restricted in all events and daily activities within the university. It is essential that the University and external service providers minimize the use of single-use materials on campus.
- b. **Promoting Multi-Use and Sustainable Alternatives:** The use of multi-use cups, plates, forks, and similar products will be encouraged throughout the campus. Sustainable and multi-use alternatives will be preferred in supplier contracts.
- c. **Compliance in Outsourced Services:** Companies providing services such as catering, cleaning, and construction are expected to use sustainable materials in line with this policy.
- d. **Supply Chain Sustainability:** The University will ensure that all supplies such as equipment, stationery and construction materials are sourced from environmentally friendly and sustainable sources.
- e. **Recycling and Waste Management:** An effective recycling system will be established on the university campus to ensure proper sorting and recycling of wastes.

5. Application Areas

- a. On-Campus Facilities: The use of single-use items will be restricted in all on-campus areas such as dining halls, canteens, offices and student activity areas.
- b. Outsourced Services: Outsourced service providers and contractors will support the use of sustainable materials and must comply with the requirements of this policy.
- c. Supply Chain and Procurement Processes: The University will prioritise working with sustainable product and service providers in procurement processes.

6. Awareness and Education

- a. - The university community and outsourced service providers will be informed about the environmental impact of disposable materials and the importance of sustainable alternatives.
- b. - Awareness raising training programmes and information events will be organised.

7. Monitoring and Reporting

- a. - The implementation and effectiveness of the policy will be regularly monitored, evaluated and reported by MAKU Administrative and Financial Affairs Department. The Department of Administrative and Financial Affairs will undertake data collection, analysis and reporting for the use of disposable materials. The compliance of the supply chain and outsourced service providers with the policy will also be monitored by this unit.
- b. - The policy will be updated when necessary by evaluating the difficulties and successes encountered during the implementation process.

8. Compliance and Sanctions

The university community and outsourced service providers are expected to comply with this policy. In case of non-compliance, the relevant units will be informed and necessary measures will be taken.

Supply contracts will include a clause that compliance with this policy is a requirement.

9. Review and Update

This policy will be reviewed annually and necessary updates will be made to ensure compliance with sustainability targets. Changes in external service providers and supply chain will be regularly evaluated.

10. Communication

This policy will be announced to the entire university community and external service providers through the university website, internal communication channels, and notice boards. Information and awareness-raising content for the implementation of the policy will be shared regularly.

11. Enforcement

This policy enters into force on the date of approval by the Senate of Burdur Mehmet Akif Ersoy University.